

MINUTES

City of Carrollton Mayor and Council Meeting

April 6, 2015

6:00 p.m.

**Public Safety Complex, Court/Council Chambers, 115 West Center Street,
Carrollton, Georgia**

I. CALL TO ORDER

The Mayor and Council met in a regular session on Monday, March 2, 2015, in the Public Safety Annex Building, 115 West Center Street, Carrollton, Georgia. Mayor Wayne Garner called the meeting to order at 6:00 p.m. Members present: Mayor Wayne Garner, Councilmember Gerald Byrd, Councilmember Mandy Maierhofer, and Councilmember Jim Watters. Members absent: Councilmember Mike Patterson.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Garner

III. INVOCATION

Ms. Annie Boykin offered the invocation.

IV. MINUTES (March 2, 2015)

Motion by Councilmember Byrd, seconded by Mayor Garner to approve the Minutes of the March 2, 2015 meeting. (Motion passed 4-0, Councilmember Patterson absent).

V. CITIZEN COMMENTS

Jacqueline Dost thanked Mayor Garner for his recent Facebook conversations concerning littering on the Greenbelt. Ms. Dost also advised that the Keep Carroll Beautiful Annual Electronics Recycling event will be held on Saturday, April 11, 2015 from 9:00 a.m. – 1:00 p.m. In addition, Ms. Dost advised that on April 20, 2015 Keep Carroll Beautiful will celebrate its 10th birthday at 5:30 p.m. at Carroll EMC.

Councilmember Maierhofer expressed appreciation for the recent Keep Carroll Beautiful Clean-up Campaign on the Greenbelt.

Councilmember Byrd inquired about Keep Carroll Beautiful education within the schools.

Ms. Betty McClure inquired as to when faceplates would be removed from the end of Pearl Street. City Manager Coleman advised that staff would look into the matter.

Clerk's note: At this time, Mayor Garner announced the Agenda Items 8, 9 and 10 would be presented out of Agenda order and addressed first.

VI. ITEMS OF DISCUSSION

1. Certificate of Recognition (Eric Malmquist)

Councilmember Byrd advised that due to spring break, Eric Malmquist was out of town and he would be recognized with a certificate of recognition at the next meeting of the Mayor and

Council.

2. Proclamation of Congratulations (Lilianna McKinley)

A proclamation of congratulations was read honoring Lilianna McKinley

3. Proclamation of Congratulations (Arrianna Higgins)

A proclamation of congratulations was read honoring Arrianna Higgins.

4. Proclamation of Congratulations (Robert “Toby” Young)

A proclamation of congratulations was read honoring Robert “Toby” Young.

5. Resolution 01-2015: Jake Brakes

City Manager Coleman presented to the Mayor and Council for their consideration Resolution 01-2015: Jake Brakes. City Manager Coleman advised that over the past few years, he has received noise complaints regarding trucks that are using what is commonly called “jake brakes” to slow their trucks down, prior to using their manual brakes. City Manager Coleman stated that the complaints have increased dramatically as of late and are mostly from residents that live on major roads, such as Hwy. 16, the by-pass, and Hwy 27. City Manager Coleman advised that the latest complaint was brought to this office by Councilmember Watters from a citizen with a new baby living at Mill Pond Subdivision. In addition, City Manager Coleman stated that he can personally testify to the noise that this braking system creates, because he can hear trucks late at night on occasion from his home which is almost one half mile off of Hwy. 16. City Manager Coleman advised that staff has had conversations with the Georgia Department of Transportation and they have informed us that by passing this resolution, it will be enforceable on State roadways within the City. Councilmember Watters inquired about plans for signage regarding this matter. City Manager Coleman advised that proper signage would be installed. **Motion by Councilmember Watters, seconded by Councilmember Maierhofer to approve Resolution 01-2015: Jake Brakes, which makes it unlawful for trucks to operate with installation of these type brakes due to the noise that this type of braking system causes. (Motion passed 4-0, Councilmember Patterson absent).**

6. Resolution 02-2015: Rename Postal Way to Thomas Newell Way

City Manager Coleman presented to the Mayor and Council for their consideration Resolution 02-2015: Rename Postal Way to Thomas Newell Way. City Manager Coleman advised that this matter is at the request of Councilmember Byrd. City Manager Coleman stated that if approved, the resolution will authorize the renaming of Postal Way to Thomas Newell Way. Councilmember Byrd stated that Mr. Newell was the first African American mail carrier in Carroll County and served our citizens faithfully for forty-three years, retiring in 2009. **Motion by Councilmember Byrd, seconded by Councilmember Maierhofer to approve Resolution 02-2015: to Rename Postal Way to Thomas Newell Way. (Motion passed 4-0, Councilmember Patterson absent).**

7. Head Start Program Presentation

Ms. Virginia Thomas introduced staff members at CAFI Head Start and made a presentation regarding the Community Action For Improvement Head Start Program located at 619 Willie North Street. Ms. Thomas advised that the Head Start program currently has 153 children enrolled, ranging from 3-5 year olds. Ms. Thomas requested an in-kind donation from the City for much needed renovations for the Carrollton Head Start Facility. Ms. Thomas stated that the program is currently receiving 10K annually from Carroll County. Councilmember Byrd inquired as to the amount of funding that the City is currently providing for the Head Start Program. Ms. Thomas advised that the City funded \$5,000 dollars for the program, and has paid for tree removal services, and removal of old playground equipment. Mayor Garner advised that he and staff would look into the matter and that he would like to meet the funding amount that the County is currently providing.

8. Carrollton Greenbelt Phase 13B Project – Bid Award

City Manager Coleman presented to the Mayor and Council for their consideration Carrollton Greenbelt 13B Project – Bid Award. City Manager Coleman advised that in a previous meeting, the Mayor and Council of the City of Carrollton voted to fund Phase 13B of the Carrollton Greenbelt up to \$1,000,000. An RFP was issued and proposals/bids were received and opened on April 2, 2015. Two proposals were received with the following results:

Lewallen Construction - \$1,053,574.29

Kemi Construction - \$1,082,265.00

City Manager Coleman stated that given that this was an RFP, price was not the sole criteria for selection. City Manager Coleman advised that the actual contractor evaluations are shown on the certified bid tabulation. In addition, City Manager Coleman informed the Mayor and Council that Lewallen Construction has built most of the existing Greenbelt which has been financed using private funding. City Manager Coleman advised that their work has been excellent and we are very pleased to recommend that they be awarded this contract.

City Manager Coleman stated that City Staff recommends that the Mayor and Council award Phase 13B of the Carrollton Greenbelt Project to Lewallen Construction in the amount of \$1,053,574.29. City Manager Coleman advised that this is a unit price project and the actual total cost may vary as field conditions are encountered. **Motion by Councilmember Byrd, seconded by Councilmember Maierhofer to award the Carrollton Greenbelt Phase 13B Project bid to the low bidder, Lewallen Construction, in the amount of \$1,053,574.29. (Motion passed 4-0, Councilmember Patterson absent).**

9. Proposed Catherine Hardy Lavender Park Renovation

City Manager Casey Coleman presented to the Mayor and Council for their consideration proposed renovations for Catherine Hardy Lavender Park. City Manager Coleman advised that for several years, Councilmember Byrd has been requesting that Catherine Hardy Lavender Park be renovated. City Manager Coleman stated that plans for renovation include construction of a pavilion to be located where the ball fields are located. City Manager Coleman advised that the proposed pavilion is unlike any other that the City of Carrollton has built in that it has a stage and small kitchen.

City Manager Coleman stated that Councilmember Byrd feels that this addition will be utilized often for events and is a needed addition to West Carrollton.

City Manager Coleman informed the Mayor and Council that the complete plan is approximately \$1,000,000 and assuming that this plan moves forward, it is his recommendation that it be done in three (3) phases as follows:

- 1) Construction of the pavilion, utilities, and walkway leading to/from the Recreation Center and existing parking lot - estimated cost \$400,000 (+/-).
- 2) Construction of the walking trails – estimated cost \$300,000 (+/-).
- 3) Construction of additional parking lots - \$300,000 (+/-).

Motion by Mayor Garner, seconded by Councilmember Byrd to approve moving forward with Phase 1 renovations for Catherine Hardy Lavender Park as described. (Motion passed 3-1, with Councilmember Watters opposed and Councilmember Patterson absent).

10. University of West Georgia Cable Replacement Project – Bid Award

City Engineer Tommy Holland presented to the Mayor and Council for their consideration bid results for the University of West Georgia Medium Voltage Cable Replacement Project. City Engineer Holland advised that on February 24, 2015, the City of Carrollton Engineering Department and the University of West Georgia opened sealed proposals for the replacement of certain medium voltage cable on the UWG campus. City Engineer Holland stated that this project is a part of the ongoing intergovernmental agreement between the UWG and the City.

City Engineer Holland advised that these projects are performed at not real cost to the City and that the City charges a 5% administrative fee for this arrangement.

City Engineer Holland stated that proposals were received from six (6) different electrical contractors. City Engineer Holland advised that pricing ranged from a low bid of \$263,915.00 to a high bid of \$622,900.00. Contractors were rated 40% on price; 40% on methodology, equipment, related experience & key personnel; and 20% on references. City Engineer Holland explained that a committee of UWG personnel evaluated each contractor and selected J. L. Malone & Associates as the best respondent based on the stated selection criteria. All responding contractors, their pricing, and their ratings are included on the certified bid tabulation.

City Engineer Holland advised that it is staff's recommendation to award the UWG Medium Voltage Cable Replacement Project to J. L. Malone & Associates in the amount of \$296,400.00. **Motion by Councilmember Maierhofer, seconded by Councilmember Byrd to award the University of West Georgia Medium Voltage Cable Replacement Project to J.L. Malone & Associates in the amount of \$296,400. (Motion passed 4-0, Councilmember Patterson absent).**

11. Appointments: Carrollton Area Convention and Visitors Bureau (2)
Motion by Councilmember Maierhofer, seconded by Councilmember Byrd to appoint Nicole Clark to the unexpired term of Laura Armstrong (partial term expiring June 30, 2015) and to reappoint Judy Rowell to a new three year term (new term expiring June 30, 2018). (Motion passed 4-0, Councilmember Patterson absent).

12. Appointment: Board of Development Appeals
Motion by Councilmember Byrd, seconded by Councilmember Watters to reappoint Emily Cole to a new three year term (new term expiring April 1, 2018). (Motion passed 4-0, Councilmember Patterson absent).

VII. MAYOR AND COUNCIL ANNOUNCEMENTS

Councilmember Byrd expressed appreciation to the Mayor and Council and staff for their work.

Mayor Garner advised that he plans to take action to change the meeting time of Mayor and Council meetings back to 4:30 p.m.

VIII. CITY MANAGER ANNOUNCEMENTS

IX. ADJOURN

There being no additional business to discuss, the meeting adjourned at 6:30 p.m.